



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: SOCIAL WORK ASSOCIATE

SALARY RANGE:	\$1,448.50 - \$1,879.00 per month* <i>*The above starting salary applies to those first entering state service. The maximum salary is typically for State Employees who meet the criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</i>
TENURE/TIME BASE:	Permanent/Half Time (Salary shown above reflects a half-time rate)
PROGRAM/DEPARTMENT:	Various Programs
FINAL FILING DATE:	Until Filled

DESCRIPTION OF DUTIES:

Sonoma Developmental Center has immediate openings for permanent, half-time Social Work Associates. The Social Work Associate provides psychosocial support to clients and families; coordinates consents, acts as the liaison between the Interdisciplinary Team and outside agencies; participates as a member of the Interdisciplinary Team in the development and implementation of the Individual Program Plan (IPP); schedules planning conferences; provides training to clients or staff regarding rights or other specific issues, coordinates with the regional project, regional center staff and facility regarding admissions, transfers, discharges and follow-up services; performs required documentation such as annual social services and pre-placement conference evaluations; maintains a safe and therapeutic environment that ensures respect and dignity and protects the privacy, rights, confidentiality and physical/emotional well-being of all clients.

WHO MAY APPLY:

Candidates must possess Civil Service Eligibility to apply. Civil Service Eligibility consists of being a current or former California State Civil Service employment (lateral transfer/reinstatement) or having list eligibility. Per California State Personnel Board Rule 250, applicants must meet the Minimum Qualifications as outlined in the Job Description. The Job Description may be found by visiting: www.calhr.ca.gov Applicants must indicate the type of eligibility they possess on the completed form STD. 678. Official form STD. 678 may be obtained from the Human Resources Office at Sonoma Developmental Center or downloaded from the site indicated above. Appointments may be subject to Departmental Restriction of Appointment (DROA), State Restriction of Appointment (SROA), Re-employment List procedures, a pre-employment physical, drug screen and fingerprint clearances. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews. Faxed applications or resumes not accompanied by completed Form STD. 678 will not be accepted.

SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING:

Sonoma Developmental Center
Human Resources Examination Unit
Porter Administration Building (PAB) - Room #124
P.O. Box 1493
15000 Arnold Drive
Eldridge, CA 95431

(707) 938-6418 Contact Aleana Carreon for questions specific to the essential function of the position only.
Eligibility will be determined by the selection analyst in the Human Resources Department.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.